

**ELDON CAREER CENTER**  
**2012 PROGRAM OF PRACTICAL NURSING**  
**112 S. Pine Street, Eldon, MO 65026**  
**Telephone: 573-392-8060, ext. 504 Fax: 573-392-8944**

**ADMISSION REQUIREMENTS**

**Age:** At least 18 years old. Proof of age required.

**Education:** Graduated from a state or nationally accredited high school or have a GED (Submit official transcript).

**Health:** Good health. Physical exam required upon acceptance into program.

**Completed Application:** Submitted by time of testing.

**Pre-entrance Test:** Must meet minimum requirements for entrance. Test will be arranged for and given by the school.

**Reference:** Three reference forms required. Forms will be signed at the time of the entrance exam and mailed when you pass the entrance exam.

**Personal Interview:** Favorable interview by one or more faculty members.

**Other requirements:** Must not appear on the Division of Aging employee disqualification list. Must have criminal background check initiated by ECC. Must not have been convicted of any class A or B felonies. Applicants who are not eligible for clinical experiences, will be declined admission. Ineligibility may include, but not be limited to, a positive drug test or criminal records check that falls out of the parameters referenced in Missouri Revised Statue Chapter 335, Nurses, Section 335.066(14). ECC has the option to request a drug screen at any time. Applicant must be able to perform all activities listed in the functional ability category. (See enclosed pamphlet.)

**PROGRAM APPROVAL**

Eldon Career Center Program of Practical Nursing has full approval from the Missouri State Board of Nursing, and approval from the North Central Association.

**THE CURRICULUM**

I. Introductory Period (16 weeks)

Includes academic classes in Anatomy and Physiology, Nutrition, Growth and Development, Personal and Vocational Concepts, Administration of Medication and Fundamentals of Nursing. Weeks 13-16 include sixteen hours of introductory clinical experience held on Wednesday and Thursday.

II. Nursing Specialties period (31 weeks)

Includes the following classes: Medical-Surgical Nursing I & II, Pediatrics, Maternal Newborn Nursing,

Mental Health Nursing, IV Therapy, Geriatrics, and Leadership Management. Clinical experience is scheduled for Wednesday and Thursday. Class is held on Monday and Tuesday.

**HOURS OF INSTRUCTION**

One class is admitted each January. Hours are Monday through Thursday, 8:00 a.m. to 4:30 p.m. Hours will vary during clinical rotations.

**LICENSURE**

Upon successful completion of the program, students will be eligible to apply for the National Council Licensure Examination to be licensed. The Missouri State Board of Nursing reserves the right to refuse licensure to individuals as outlined in Section 335.066 of the Missouri Nurse Practice Act (1-14). Applicants for licensure must be at least 18 years of age and have endorsement from the school. Successful completion of the program does not guarantee eligibility to take the licensure exam. The State Board of Nursing requires a FBI background check with fingerprints before applicants can sit for the licensure examination.

**STUDENT SERVICES**

There is a full-time financial aid counselor available to assist students. There is a full-time adult education counselor who assists students with placement after graduation. Students are responsible for their own health care.

**ADVANCED PLACEMENT**

Applicants requesting advanced placement shall submit transcripts, references, and a written request for advanced placement. Each request will be considered individually and the student must fulfill the same requirements for graduation as all other students. There will be no reduction in fees for advanced placement.

**ENGLISH AS A SECOND LANGUAGE**

Non-English speaking applicants must meet the same general admission requirements as other applicants. An applicant for whom English is a second language shall pass an English proficiency exam and demonstrate a working knowledge of spoken and written English. This must be documented by official results of the TOEFL examination.

## **FEES**

Fees are set annually by the Eldon R-I School Board. **FEES ARE SUBJECT TO CHANGE.** The current fee for the program is \$11,500.00.

**Other expenses:** Textbooks, transportation costs, classroom supplies, uniforms, white shoes and socks, watch with a second hand, stethoscope, pen light, gait belt, bandage scissors, graduation expenses, field trips, etc.

There will be a \$10.00 fee for the criminal record check. You must bring a check or money order made out to “**State of Missouri, Criminal Records System**” when the entrance exam is given.

**A deposit of \$600.00 is required. The deposit must be paid no later than Monday, December 5, 2011 upon acceptance into the program to reserve space in the class. All fees are non-refundable.**

## **TESTING**

There is a \$50.00 testing fee for admission testing. The TEAS V exam may be taken three times. **The test fees must be paid at the time of testing, regardless of possible funding for the program.** Testing fees are non-refundable.

Applicants are required to take the entrance exam. This test is designed to measure potential success in practical nursing. Testing dates are as follows:

Wednesday, August 3, 2011 at 8:30 am  
Thursday, August 18, 2011 at 12:00 pm  
Wednesday, August 31, 2011 at 5:30 pm  
Thursday, September 8, 2011 at 12:00 pm  
Thursday, September 15, 2011 at 12:00 pm  
Wednesday, September 28, 2011 at 12:00 pm  
Thursday, October 6, 2011 at 8:30 am  
Wednesday, October 12, 2011 at 5:30 pm  
Thursday, October 20, 2011 at 12:00 pm

Call Amy Frank at 392-8060 ext. 504 to schedule a testing date. Testing and criminal record fees must be paid prior to testing. A signature and a photo ID will be required at the time of testing. Also, a criminal record check will be initiated at the time of testing.

**Applications must be completed and turned in by the time of testing. Failure to complete the application will stop the admissions process.**

## **REQUEST FOR TESTING ACCOMODATIONS**

If you have a physical or mental impairment that substantially limits a major life activity, you may be

eligible for accommodation in the testing process which will ensure that the test accurately reflects your skills, knowledge and abilities. Attempts will be made to provide a reasonable accommodation that will allow you to demonstrate your abilities. Please notify the school for testing accommodation information at least 30 days prior to the test date.

## **FINANCIAL AID**

If a student is eligible for financial aid, the financial aid checks will be credited to the student's account if fees are owed. Otherwise, checks will be made payable to the student. Financial aid payments are made in three installments. Students must have satisfactory progress and meet attendance requirements to receive financial aid. The following forms of financial aid are accepted:

Stafford Loan (guaranteed student loan)  
Vocational Rehabilitation  
Federal Student Aid (Pell grant)  
Access Missouri Grant  
Trade Readjustment Act (TRA)  
Workforce Investment Act (WIA)  
Veterans Education Assistance (GI Bill)  
Plus Loan  
Rural Missouri  
New Perspectives  
A+  
Missouri Department of Health Loan  
Non-traditional Perkins grant  
Displaced Homemaker grant  
Private scholarships

Students must sign a financial agreement. Students become personally responsible for any unpaid tuition or fees. Refunds to Title IV funds for tuition will be reimbursed on a pro-rata basis for any student whose withdrawal date is on or before the 60% point of the enrollment period. After 60% of the enrollment period has been completed, no refunds will be made. Students become personally liable for any tuition that remains if financial aid is withdrawn regardless of the reason for withdrawal.

## **NON-DISCRIMINATION**

The Eldon R-I School District does not discriminate against any individual because of race, color, national origin, sex, or handicap in admission or access to, or treatment or employment in, its program and activities.

For more information you can go to our web site at [www.eldon.k12.mo.us](http://www.eldon.k12.mo.us). Select Career Center, programs, then Practical Nursing.

